

## Matters Arising from ANCCG Meeting on 15 December 025

	Ongoing Matters Arising	Meeting	Action By	Due Date	Status
1	Auckland Airport to review and publish minutes (i.e., month review period; "unconfirmed minutes" published to website; published as "confirmed" after next meeting) for all future meetings.	08/09/25	Jaynie Y	1 month after meeting date	Completed.
2	ANCCG Secretariat to follow up with those who had not yet signed the Code of Conduct	15/12/25	Jaynie Y	02/03/26	Code of Conduct sent out via Adobe e-sign on 10/02/2026.
3	Auckland Airport to circulate a register of member contact details.	15/12/25	Jaynie Y	02/03/26	Completed 14/01/2026.
4	Auckland Airport to a review a sample of noise reduction package enquiries for broader feedback around the adverse effects of aircraft noise to inform if and how this information might be collated and used moving forward.	15/12/25	Jaynie Y	02/03/26	To be discussed in Agenda item 11.

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5	Auckland Airport to invite attendees to participate in a further discussion on mandatory and discretionary monitors ahead of the March ANCCG ahead of the discussion on SMART approaches and the potential to redeploy monitors.	15/12/25	Caitlin G	02/03/26	Completed 09/02/2026. Auckland Airport presented its noise monitor strategy, while Marshall Day (MDA) outlined the background of noise monitor management, historic monitor placements and summarised recent voluntary noise monitor memos indicating their reasons for deployment and that they may be decommissioned. A Casper technical expert explained how the system allocates complaints and noise monitor data to flights. The session was attended both in-person and online, with opportunities for questions.
6	SMART approaches to be addressed at the March ANCCG meeting	15/12/25	Jason H	02/03/26	To be discussed in Agenda item 8.
7	Auckland Airport to circulate induction pack.	15/12/25	Jaynie Y	02/03/26	Completed 19/12/2025.
8	Auckland Airport to arrange discussion with Troy Churton in regard to the potential one pager on legislation relevant to aircraft noise.	15/12/25	Jaynie Y	02/03/26	In progress, Auckland Airport is in correspondence with Troy Churton.
9	Auckland Airport to consider potential to simplify the complaint process and enable complainants to select multiple reasons for a complaint.	15/12/25	Jason H	08/06/26	In progress – to be discussed in Agenda item 7.  Auckland Airport is continuing to work with CASPER to identify areas for improvement and anticipates preparing a memo summarising changes for the June ANCCG meeting.

	Ongoing Matters Arising	Meeting	Action By	Due Date	Status
10	Auckland Airport to circulate appointments of 2026 ANCCG meeting dates. Members to advise of any clashes as soon as possible.	15/12/25	Jaynie Y	02/03/26	Completed 05/01/2025.